

# doctorate in medicine

## MD students' guidelines

*We are pleased to welcome you in this program!*

### A soon as you are registered at UNIL as an MD Student

- Check your email address **@unil.ch**  
All messages will only be sent to this email address.
- Forward your thesis plan to the Doctoral School (Deadline: 1 month after you receive the welcome package - Form available on our web site [www.unil.ch/ecoledoctoralefbm](http://www.unil.ch/ecoledoctoralefbm))

### Composition of the Thesis Committee

- The Thesis Director
- The Thesis Co-director (if any)
- The Director of the Doctoral School
- An Expert (appointed by the Doctoral School)

The expert is in charge of evaluation the doctoral thesis plan.

#### Keep in mind:

For any changes related to the thesis director, thesis title or a co-direction, you should inform the Doctoral School by completing the appropriate form available on our website.

### Requirements to submit your thesis work

- To be the first author of a publication in a peer reviewed journal with an impact factor;
- The deadline to submit the thesis is 12 months following the research article publication;
- To be registered at UNIL as a doctoral student in Medicine for a minimum of 2 consecutive semesters.
- In addition to thesis research, MD candidates must take part in a PhD program and obtain 2 ECTS.

### How to submit?

Forward to the Doctoral School (by mail or e-mail) your CV, a letter from your thesis director and your thesis work including:

- A title page
- A summary in French
- The article or manuscript
- The portfolio (2 ECTS, MD program) filled in and signed by the thesis director

Please keep in mind that the thesis submission should be forwarded to the Doctoral School a minimum of **3 weeks prior to** the meeting of the MD Committee whose role is to evaluate your work. The agenda of the meetings may be found on our website.

### Final steps

You will be informed by letter about the MD committee's decision. The mail will also include a payment slip of 500.-, which corresponds to the thesis exam taxes.

Following the payment, you will receive the «Imprimatur» which is the official mark of approval of your thesis. The Imprimatur should be included in the thesis manuscript (on the reverse side of the 2nd title page).

You must print 6 copies of your thesis and forward them to the Doctoral School along with the BCUL form and the degree's order.

#### Any queries?

Mdthesis@unil.ch  
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[www.unil.ch/ecoledoctoralefbm](http://www.unil.ch/ecoledoctoralefbm)